

***We acknowledge that we are on the shared traditional territories of the Coast Salish peoples and the Musqueam, Squamish, and Tsleil-Waututh Nations... and for this we are thankful.***

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*Date:* October 16, 2019

*Location:* Roberts Library

*Time:* 6:30 - 8:00 pm

*Exec attending:* Andrea, Ian, Juciane, Leanne, Ryan, Sandy - *Absent:* Holly, Sarah, Chris

*Parents:* 12

- Welcome and Introductions - Chair, Andrea
  - Fun exercise: what you're most thankful for today
  - Annual report from last year:
    - Hand-out provided - details on the PAC website
    - Purpose: different from Bylaws - describes how we will achieve our goals - year end evaluation
    - Most goals achieved or solid progress made
    - Biggest opportunity - community liaison - Coal Harbour and King George schools
    - Long term plans - focus on next 3 years - recognize that Exec can turn over every year - important to create rolling 3 year priorities
    - Goals are tentative for now until parent survey reviewed
    - Must work with admin to ensure goals align
    - Considered weekly funky Friday pizza day - but decided to focus on healthier options - pizza is more of a treat
  - Winter market - Nov. 28
  - More fun! Potluck at December meeting
  
- Parent Survey - Vice Chair, Ian
  - Shared summary - details on website
  - 130 people completed survey
  - Top 3 goals: teacher classroom funded - science and technology - music/arts/sports/fitness
  - Reiterated that must be mindful of what is already happening in the school and ensure PAC goals are aligned with school goals and activities
  - Reviewed themes:
    - Support teachers with socio-economic/bullying education
    - Update facilities: fields, washrooms, water filling station
    - Develop programs to support teachers
    - Increase parent participation in the school
    - Consider events that connect to the community/neighbourhood
    - Improved education around curriculum
    - Acknowledged that teachers doing their own Phys. Ed. - parents more physical activity

- PAC doesn't have capacity to advocate for improved facilities/fields - responsibility lies with VSB and Parks Board
- Kudos from parent!
  - grade 1 teachers - all three teachers taught about reading program - invited parents - meet the teacher night - consistent across classes - very valuable - opened dialogue - informative
- Active transport - want crossing guard program - requires a significant amount of parent involvement - can get help but will still require significant volunteer hours
- Request info session with VPD - re: active transport and neighbourhood safety
- A lot of comments about safety on Comox. St. - PAC approached COV about making Comox one way - response: capital plan completed in West End = no
- Want more environmentally friendly activities - less plastic!

➤ PAC Reports:

- Treasurer, Juciane
  - Gaming Grant - need to spend \$ from last year - can't carry more than 20%
  - Asked admin for ideas?
  - Question: Why wasn't it spent? - explanation - two accounts - gaming and fundraising - sports day used gaming \$ and general account
  - How much and when? - \$6000 from last year and this year = \$11,000 - need to check on this - **ACTION**: Andrea and Juciane to confirm
  - Closing out of HSBC - will be using VanClty
- Fundraising, Andrea for Holly
  - Movie night did well - \$800+ profit - perhaps because of newer movie? - next is in "Abominable" in January
  - Winter Market on November 28 - One stop shop and easy for vols - same night as primary concert - pick up Purdy's and wreaths orders
  - Request for volunteers - check volunteer page on PAC website for opportunities
  - Question: what age can kids volunteer? Depends on task. **ACTION**: Talk to Holly about specific task
  - Watch for Direct Appeal next month
- Webmaster, Ryan
  - Website - post FB info, Bylaws, PAC goals, financial reports
  - Question: are announcements on Facebook and Twitter different than weekly e-bulletins? Yes, but sometimes there is cross-over - e.g. PAC may post community events on Facebook, this would not be included in weekly e-bulletin
- Secretary and Community Liaison, Leanne
  - Reviewed Bylaws, discussed process to refresh, and highlighted primary changes
  - Finalized Bylaws will be posted on PAC website
  - **MOTION**: approve Bylaws with amendment to date of AGM from June to May - Sonya moved, Anna seconded - all in favour - motion **passed**
  - Discussed ongoing efforts re: King George (KG) redevelopment, Coal Harbour (CH) build, and Nelson Park consultations - acknowledged contributions of parent, Alison Charabin
  - Community liaison and information about KG and CH will be priority of incoming PAC Exec

- Active Transportation Coordinator, Sandy
  - Waiting for survey to determine direction
  - Spoke with police officer connected to school
  - Email: [pedals@lordrobertspac.ca](mailto:pedals@lordrobertspac.ca)<mailto:pedals@lordrobertspac.ca> with ideas and questions
  - Discussion about chain being taken down during school time - easier access
  - Sign broke - needs to be fixed
  - Concern about idling and people parking their cars in “no parking” zones - Sean will put signs on cars, warning people that not for parking

#### ➤ Exec Elections

- Each Exec nominee spoke about why they wanted the role and a bit about themselves
- Proposed slate:
  - Ian – Chair
  - Leanne - DPAC Rep
  - Ryan - Webmaster
  - Holly - Fundraising Coordinator
- Andrea will remain on Exec as Past Chair and Juciane was elected as Treasurer at September’s general meeting
- Call for additional nominees - especially for role of Secretary and Vice Chair
- Discussed role and commitment required of Secretary
- Michelle Webster was nominated as Secretary
- **MOTION** to acclaim updated slate:
  - Ian – Chair
  - Michelle - Secretary
  - Leanne - DPAC Rep
  - Ryan - Webmaster
  - Holly - Fundraising Coordinator
- Moved by Sandy, seconded by Sonya, motion **passed**.
- Congratulations to the 2019/20 PAC Exec!

#### ➤ Q+A with Sean and Amarit

- **CARE** new code of conduct
- Learning that there is more depth to issues - clubs developing - students roasting each other - will need to look further into these issues and ensure CARE and inclusion
- Issue: social media - tik tok - supposed to be 13 years old - discussing how to manage kids’ phones - found that students circulating nasty memes
- Ms. Devereaux wants more kids for band - wishes to grow band community - need to communicate better to parents
- Question: where to put in-kind donations, like craft supplies? - box under PAC mailbox in the office? - need clear drop off spot - **ACTION:** Ian and Andrea will discuss with admin
- Question: cold weather - rainy days - can kids come inside during recess and lunch? - Sean - want kids outside but have a plan if rainy - I Can Do It Club on 3rd floor - complicated to have indoor days - reminder that teachers don’t supervise during lunch - thinking about other options

- Question: is there a spot to donate clothing? - beside lost and found? **ACTION:** admin will put some thought to where this should be
  - Question: eating time has changed to later part of the break - why? - Sean - will discuss with staff - coordinating with time table - heard that some kids didn't have time to eat or wanted to get out for play time - seems to work for some students
  - Question: \$2000 dedicated last year for a stock room - eg: calculators - has there been any progress? **ACTION:** admin to review
- Parent wishlist - Andrea
- Acknowledged that parents want to connect with other parents
  - Liked pictures of teachers with all their names outside the office
  - Will work more on this over the coming months
- Adjourned at 8:00 pm

*Next meeting:* November 13, 2019