

We acknowledge that we are on the shared traditional territories of the Coast Salish peoples and the Musqueam, Squamish, and Tsleil-Waututh Nations... and for this we are thankful.

Date: March 11, 2020

Location: Roberts Library

Time: 6:30 - 8:05 pm

Exec attending: Ian, Elizabeth, Michelle, Juciane - *Absent:* Holly, Ryan

- Future Meetings - April Meeting and timeline for voting, nominations, budget
 - Budget overview
 - Discussion and voting about Direct Appeal Funds for Classroom Setup/Technology
 - New Business
 - Principal update
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- Sea Smart Camps - STEM and Summer Camp programs - created by Dr. Elaine Leung
VISIT: www.seasmartschool.com
 - Presentation by Paloma Crovalan - development@seasmartschool.com
 - Offering and delivering fun, action-oriented and solutions based programs that empower people to protect our oceans;
 - Educational program that fulfills the requirements of the new BC Ministry of Education's curriculum - helping students build essential life skills like creative thinking, personal awareness and social responsibility
 - 3 types of programs offered for school age students:
 - After School Program - grades 1-4 (3:00-4:45pm at participating schools)
 - Summer camps based out of Acadia Beach, Kitsilano Beach & Trout Lake; various options for ages (6-7) and (8-9) or Marine Biologist in Training for girl's only (11*-13)
 - School programs - full or half day at participating schools

 - Future Meetings - meeting dates, timeline for voting, nominations, budget
*current Covid19 issues may affect - discussion of possible virtual or phone meetings
 - April 7, 2020 - nominations for next year's PAC executive; arrangements for food and beverages for attending adults and for pizza, games and prizes for children is being discussed; reaching out for ideas and plans from attendees to get an earlier start for next year;

- PAC Exec & PAC Admin to continue clear and more streamlined communications working towards having direct appeal needs and specifics of funds ready for May meeting in order to vote at June so that direct appeal can start right away in September as opposed to this year's late start
- May - voting on nominated executive and discussing budget items for next year (including balance of projectors required to meet school goals)
- June - volunteer appreciation day and voting on budget for next year; refreshments and mostly a thank you type meeting

Budget Overview

- General Budget/Fundraising money
 - Paid for all items voted for without using any direct appeal funds
 - Fun Fest cost is already covered as well with this year's fundraising funds
 - Fun Fest event traditionally raises an additional \$5,000-\$6,000 and the funds are used towards the costs of the Back to School BBQ and to provide money to teachers at the start of the following year
 - PAC purchased shelving for new storage area in girls' change room; additional bins as well - cost was under \$250 so PAC Exec approve with a PAC meeting vote

- New BBQ with fundraised funds
 - Previous estimated cost of \$3,000 but TJ sourced a good one equivalent to the BBQ that has been borrowed for past events; cost is estimated at \$1,200 including BBQ, delivery and taxes
 - Alternative option of renting a BBQ for each event would cost \$500 each event - Back to School BBQ and Fun Fest
 - If purchased, can do pop-up BBQs, use at sports day, Lunch Lab would use it once per month and Edible Education has indicated an interest in using it - PAC would not be able to fund these additional events at \$500 per use
 - Discussion of care and storage responsibilities - propane tank must be detached and cannot be stored on school property; space the school "dungeon" for storage
 - Discussion of PAC/school liability for operating of BBQ; Ian to see Holly for past PAC protocol and procedures around liability; Sean to see Risk Management people for school protocol and procedures around liability (eg. school couldn't borrow bouncy castles as renting them includes liability insurance)

- **VOTE:** PAC to purchase \$1,200 BBQ (including delivery and taxes) from Rona with general/fundraising funds. **MOTION:** Andrea. **SECOND:** Sandy. All in FAVOUR - passed.

- Direct Appeal Funds - discussion & Voting for Classroom Setup/Technology
 - Parent Survey showed interest in providing direct appeal funds to contribute to student learning experience and classroom technology

- School is already in the process of funding other priorities - field trips, supplies, rainbow tables for younger grades, etc.
- LR Finance Committee made proposal to PAC to use Direct Appeal funds to finance a basic technology set up for every classroom;
 - Currently higher grades 6 & 7 mostly have the basic set up but many classrooms having nothing but a chalkboard;
 - School will provide the accompanying apple TVs and speakers as well as ethernet connectors (\$40 each)
 - Grade 4&5 teachers opted to start with primary grade classes as they are currently able to get by without so project will start with kindergarten classes and move up - 2 year plan
 - Use full \$15,000 to purchase as many as possible (6-8 projectors including varied installation costs)
- **VOTE:** PAC to provide \$15,000 of direct appeal funds to school to purchase 6-8 projectors for grades K and up and for installation of these projectors. MOTION: Andrea. SECOND: Leanne. All in FAVOUR - passed.
 - School is currently working on replacement of ipads, laptop carts being reviewed and replacement desk top computers are in process for library and building B
- Gaming Funds
 - Essentially already allocated for items such as Sports Day, Graduation, Grad Camp, bursaries, sensory room etc.
 - 2 years to spend the remaining funds and waiting to have a clear plan from the school before further allotment
- Mural in the undercover area
 - Another update to follow as the artist has been tracked down re: completion and damage correction
 - Some discussion of possible city permit issue and re: graffiti protection to this area and the art on the front wall of the school
 - Funds already allocated and available and supplies left over
- WE CHOOSE
 - The \$10,000 will be allocated over the next 18 months
 - School is working on the participatory budgetary process that will indicate where the funds will be allocated
 - Discussion of how King George students are currently using LR basketball courts after school as theirs is closed; could assist them to free up LR court for LR students
 - Discussion of possible equipment for older LR students to the left of the undercover area

➤ New Business

- Grant writer (LR parent) is available to assist in locating and applying for grants
 - BCAA grant is available annually for up to \$100,000 for a creative design and plan for outdoor areas
 - VSB has asked that DPAC find out what funds would be needed for playground equipment indicating a possible budget line for this type of assistance
 - Replacement movie screen - Amarit found one through VSB rentals but only black one is available - need white for movie nights
- **ACTION** - a replacement movie screen needs to be sourced (one that is permanently attached to roof of gym and can be pulled down for use at movie nights and assemblies)
- Traffic Safety - Lucy brought up that there are still issues with pedestrian safety and driver behaviors and will be submitting a further petition to the council re: improvement of the design of 2 intersections near the school; wanting ADMIN and EXEC support; will draft further letter to council for approval
 - Sean indicated that he will be meeting with someone from city engineers to discuss the bike lane issue and get a better understanding of information used for the previous decisions for the existing lane so that the school can provide a position on the issue

➤ Principal's Report/Q&A

- Coal Harbour School:
 - Being funded by VSB from proceeds of sale of the LR Annex
 - Meeting at Roberts Annex this Friday from 11-12:30pm regarding the schematic drawing for the new school that is set to be completed in April 2020; facilities are moving forward and looking for general input to ensure that drawings match community vision
 - Leanne and Lucy volunteered to attend;
 - Ian reports that he had a meeting with DPAC last week and a list of what DPAC wants/needs for the school has been provided; Leanne to bring the list to the meeting on Friday
- Conflict Resolution responsibilities of VSB and School Trustees and School
 - Lack of clear boundaries and procedures have, in the past, created a culture of defensiveness;
 - Sent out a pamphlet on conflict resolution in response to this issue
 - If specific issues, best to follow the flow of governance to avoid potential bigger issues (eg. seek assistance from school if management issue - specific to how the school is run, how people are doing their jobs etc.)
Trustee involvement is more along the lines of budgeting, etc.

- MYP Galla projects and hallway school
 - Fantastic; positive atmosphere with students displaying their work;
 - Parent interviews were more of a celebration of student learning and students looked forward to it;
 - Next time will try to have more time for working parents to enjoy - will fine tune this aspect

- Grade 4 & 5 Rugby
 - Had the Spanish National Rugby 7's at the school and they did drills and activities and provided autographs
 - Students really enjoyed it

- Coronavirus
 - Parent concerns about how the school will handle families that did go out of town over Spring Break and are intending to have students return to school
 - School cannot comment more than the information being provided by health authorities; protocol is in place and must follow these Gov't notices;
 - School will provide the updates to families as they come in.

- Adjourned at 8:05 pm

Next meeting: April 7, 2020 - due to holidays