
Date: June 13, 2018

Location: Roberts Library

Time: 6:30 - 8:00 pm

Roberts PAC Meeting MINUTES

Chair: Andrea Jacques

Minute Taker: Leanne Dospital (Incoming Secretary)

Executive: Chris Fretwell (Treasurer); Holly Paddon (Fundraising Coordinator); Chris Hyndman (Secretary); Sandy Galpin; Mistin Wilkinson; Kenna McKenzie; Ryan Schweitzer

Regrets: Rochelle Pauls (Vice Chair); Sarah Honeyman (DPAC Representative)

Principal: Allison Kerr

Attendees: Greg Chopiuk; Sonja Dueck; Alison Charabin; Danielle Neer

1. Welcome and Introductions - Chair
2. Principal's Report
 - Volunteer tea at 3 pm on June 20th in the library
 - Sees value in working as a team with the PAC - good to share ideas
 - School fees - information on Roberts website and brief explanation provided
 - Encourage parents to sign up
 - \$25 school fee; \$5 for K-5 agendas;
 - \$10 performance fees used for Blues Berries, Art Starts events, PAC supplements, school debt - must ask in advance
 - \$80 grade 7 grad fee and \$275 for grade 7 camp - discussed fundraising options
 - School plan
 - Review of last year and goals for next year
 - Fundraising
 - Viva Grand developer approached the school - wants to give back to the neighbourhood
 - Recognition event tomorrow, June 14th, at 2:30 pm - Viva Grand providing Rain or Shine ice cream truck and strawberries for the students
 - Media will be present
 - Donation: \$40,000 to expand the garden (28 boxes) and replace picnic area bricks; \$2000 for toys; \$38,000 in the Fall for 30 new laptops; \$38,000 for food literacy
 - Project 611 students in 2018/19
3. Chair's Report
 - Working on survey for parents to share their big dreams
 - Will facilitate a whiteboard session with staff at upcoming thank you lunch

- Need to coordinate priorities to better understand fundraising direction
- Shared successes and learnings
- 4. Discussion
 - Want to reclaim kitchen
 - Received grant from Whole Foods for 3 years
 - Music is very important and will continue - getting music room back
- 5. Treasurer's Report
 - Reviewed budget
 - Gaming grant going down
 - Need to change by-laws to shift budget cycle to the end of January
 - Discussed upcoming Fun Fest - need a separate line in budget
 - Separate line for garden suggested
 - Need guidelines on requests from teachers and parents for expenditures/projects
- 6. Discussion
 - Ideas for water bottle fill up station
 - Parent lounge - need to track donations vs.purchases
 - Need to order enough t-shirts for back to school - suggest ordering hoodies
 - Parents requesting staffing updates - Chair to follow up with Principal
 - Motion: Add \$400 for grounds - approved
 - Motion: Amend budget as presented - approved
- 7. Nomination of 2018/19 PAC Executive
 - Each nominee introduced themselves and explained their interest in the role
 - Nomination slate accepted
- 8. BC Hydro Proposal - Incoming Treasurer, Greg Chopiuk, will represent PAC at the June 20th meeting of the VSB Trustees
 - PAC agreed to key message: keep the funds from the sale in the West End and parents and citizens must have input in how the funds are spent
- 9. Adjourned

Next meeting: September 12, 2018

