

We wish to acknowledge that we are on the shared traditional territories of the Coast Salish peoples and acknowledge the Musqueam, Squamish, and Tsleil-Waututh Nations... and for this we are thankful.

Chair: Andrea Jacques

Minute Taker: Leanne Dospital (Secretary)

Executive: Greg Chopiuk (Treasurer); Sandy Galpin (Parent Education Coordinator); Sarah Honeyman (DPAC Representative); Chris Hyndman (Community Liaison); Holly Paddon (Fundraising Coordinator); Ian Rowe (Vice Chair); Ryan Schweitzer (Web & IT)

School Admin: Allison Kerr (Principal); Kelsey Land (Teacher)

Attendees: Rebecca Clark, Lisa Mendes, Rochelle Pauls, Marnie Bailey, Rayne Ritten, Kara Brockett, Michelle Webster, Shannon Fitzgerald, Chris Fretwell, Adrian Neer, Erica Larsen, Sara Hamzeh, Edna Cho, Rob Tarry, Kevin Shepit, Virginia Kwan, Katra Fanah, Jacob Kojfman, Denis Agar, Jackie Anderson, Alison Charabin, Kirsten Haywood-Farmer, Ivey Mendoza, Sonja Dueck, Neeti Marok, Jim Gruetzke, Elle Aleynikova, Jhanvi Pushti Sanghavi, Martha Reid

Date: September 12, 2018

Location: Roberts Library

Time: 6:30 - 8:00 pm

- Welcome and Introductions - Chair
 - Acknowledged that we are meeting on the shared traditional territories of the Coast Salish peoples
 - Each member of the PAC exec introduced themselves
- Chair's report:
 - Reviewed PAC goals: (1) Updating PAC systems and infrastructure - ensuring sustainability for future PACs; (2) Increasing and stabilizing PAC fundraising efforts - coordinating with Roberts School Plan and budget processes - agree on priorities for fundraising; (3) Advocating for and supporting field and facility upgrades; (4) Advocating for adequate educational facilities in the West End/Downtown; and (5) Building a connection between the downtown community of schools
 - Explained upcoming parent priorities survey - want to gather input to inform PAC fundraising priorities - link will be in Friday's email - please respond
 - Back to school BBQ/meet the teachers - watch for posters around school - Holly needs 18 volunteers (only have 5 now!)
 - Andrea introduced parent rep program - one is needed for each class
 - Ian, parent rep coordinator, explained that this is not a forum to discuss teaching and curriculum but rather it's about connecting parents, and building relationships and community - for example, if you already have plans to go to the beach, you would send out an email to the families in your class inviting people to join in and connect with each other
 - A sign in sheet was circulated and Ian asked parents to email him directly irowe@mac.com directly

- Andrea invited parents to the parent/guardian lounge: every Thursday from 8:45 am - 10:00 am, located off the undercover area
- Treasurer's report:
 - Showed a graph that demonstrates an increase in funds over the past two years demonstrating great effort by the PAC - Thank You to everyone!
 - This year's goal is \$20,000
 - Explained how positive and meaningful volunteering with PAC has been
 - Thanked outgoing treasurer, Chris Fretwell, for all her work and efforts over the past years
- Fundraising and Event Coordinator's report:
 - PAC raised \$13,000 last year with a profit of \$8500
 - Explained that we learned a lot and are working on better timelines and a solid plan for communication
 - Goal for 2018/19 profits: \$18,000
 - Volunteer roster built to 150 reliable parents/guardians - but still need more!
 - Parents able to volunteer, please contact Holly at fundraising@robertspac.ca
 - Described options for volunteering and contributing: movie night, Fun Fest, silent auction items, West End business connections, Book Sale, Funky Fridays, etc.
 - Holly left flyers on tables
 - Andrea said that if each parent does one thing we will be good!
- Parent Education Coordinator's report:
 - Working with Annex to coordinate events - opportunity for feedback on topics in the upcoming survey
- Community Liaison's report:
 - Sits on some committees and community boards - encouraged to speak to Chris if you have ideas or concerns that you want noted/shared
 - Described upcoming Participatory Budget process
 - Discussed Shared Use Agreement - PAC working with Parks Board and School Board trustees to determine if agreement will be ongoing - *ACTION: Follow up with PB and VSB*
- DPAC Representative's report:
 - Explained role and responsibilities of the DPAC
 - Meets twice per month
 - Suzanne Hoffman is the new Superintendent of VSB
 - October 4 - VSB candidate's meeting - re: upcoming election on October 20
 - Teacher contract ends in June
 - Going back to drawing board for the catchment review - looking closely at downtown schools
 - VSB down by 550 students - have 3000 teachers - 900 TOC - >600 support positions
 - Invited all parents to attend, noting that second meeting of the month is topic based
- Web and IT's report:
 - Creating website for PAC - regular posts coming - www.RobertsPAC.ca
 - Watch Facebook for event notices
 - Explained that PAC and school email lists are different - watch for both!
- Principal's Report:
 - First week back and class assignments - working to streamline communication with PAC - watch for 2 weekly bulletins
 - Enrollment is 590 students in 26 divisions, down from projected 611

- Reclaimed multi-purpose and music room - new music teacher: Ms. Devereaux
- Explained that Roberts has rolling enrollment - eg: there were 20 new students last April/May - this has an impact on class size and composition and planning for new school year - each September there is an estimated 25% new students
- Acknowledged frustration during first week and transition - the goal is to reduce trauma from change by returning students to previous teacher - this is a good opportunity for reconnecting and allows admin to work on class size and composition
 - Q.: Grade 1 parents dissatisfied with process citing poor signage and no communication about grade 1 students being paired with grade 7 students
 - Allison thanked parents for feedback and explained the buddy concept
- Coffee at Roberts (CAR) - goal is to connect with parents - it is an informal agenda and not the time to discuss a specific student - first CAR meeting is with grade 7 parents and guardians on Tuesday, Sept. 18 in 204B from 8-8:40 am
- Meet the teacher BBQ - Sept. 20 from 3-7 pm
- School Cash Online - a packet of forms will be sent home with students on Thursday, Sept. 13 - only fees are online now but working to have all forms online - 38% of parents/guardians are signed up for cash online and goal is 100%
 - Q.: Confusion in the system as school listed as "Roberts" not "Lord Roberts"
 - Allison clarified that VSB refers to school as Roberts and that this is a move across VSB - to drop the "Lord" in schools
- Edible education - part of the wellness goal - mindful eating helps with social emotional and students feel better in the afternoon - Mr. Mansfield leading Edible Education starting in October with a outdoor classroom teaching growing, harvesting, sharing, and decomposition
- Garden and Macbooks - construction underway to replace picnic area bricks and add new garden boxes (28 boxes with every division having an opportunity to participate) - completion expected Sept. 30 - this is part of the Vivagrاند donation and includes a donation of Macbooks bringing the number of Macbooks to 60 --> 30 per building - on October 3 Vivagrاند will attend the school, bringing apples for the students, and taking photos of the new garden boxes and laptops - there will be NO photos of students
- Terry Fox Run - need 20 grade 4-7 parent/guardian volunteers to help guide student during their Lost Lagoon run - Mr. Styles will dye his hair purple if the school raises >\$1000 - if >\$1500 students will get an extra 10 minutes of recess on one day - if >\$2000 Allison will dye her hair blue
- Community Schools Team (CST) - look for more information in weekly bulletins
- Discussion
 - Grade 1 parents/guardians want to be able to connect with their child's teacher in their classroom
 - Allison explained that people cannot come into the school unless they register at the office - this is for security and safety reasons - it is chaotic and congested with almost 600 students exiting at 3 pm
 - Kelsey described the complex geography of Roberts and the congestion caused by parents congregating outside the classroom
 - Allison has connected with teachers about this issue and while there is some flexibility for each classroom, it is important that all adults in the school are known and accounted for

- Andrea described the need to be flexible and encouraged parents to discuss with the teacher or the class rep (once identified) about a process that works best for that classroom
- Adjournment

Next meeting: October 10, 2018